

JOINING INSTRUCTIONS

Arrival

The Conference Centre is situated on a stunning 300 acre estate, overlooking the beautiful Cotswold village of Broadway and the Vale of Evesham. On arrival please drive to the barrier (close to the Security Reception - No 1 on the Estate Map overleaf) and press the intercom. Once the barrier has raised, proceed towards the CCC Reception (No 6 on map). You are advised to leave luggage in your vehicle until our Reception staff direct you to your bedroom. Your room should be ready for occupation by 1pm.

Roads & Parking

Please note there is a speed limit of 15mph on the Estate roads. Any accident, however minor, must be reported to Security Reception (Extension 2000). The abundance of wildlife (including back-packers, ramblers and deer) may surprise you! Please drive carefully.

Cotswold Conference Centre Reception

This is situated in Smallbrook at the bottom of the Estate (No 6 on the map). You will be checked into your accommodation and informed where your meeting or training course is being held.

Accommodation

The accommodation, training rooms, dining room and bar are located on different parts of the Estate and connected by paths and steps. The study bedrooms are located in four buildings, a short walk from Smallbrook. All bedrooms have en-suite facilities, tea/coffee making facilities, colour TV & radio and a hairdryer.

Suitable Clothing

We suggest you bring suitable walking shoes and clothing, together with an umbrella for those rainy days. Should your stay include outdoor activities, please bring wet-weather gear. Appropriate sports attire and trainers must also be worn in the Gymnasium and multi-sports area.

Recreation

The Gymnasium is available to all delegates who are regular members of other fitness centres. Please ask at CCC Reception for further details. The Centre also offers a flexible, carpeted, floodlit multi-sport area available for hire, featuring a tennis court, 5-a-side football, volleyball, netball and basketball. Please book at CCC Reception.

Smoking

For guests' comfort, smoking areas on the Estate are located within the Games Room in Smallbrook, the Oxford Room in Springfield House and the accommodation lounges. Smoking is prohibited in all other areas. A cigarette machine is located in the Games Room.

Banks

There are no banking facilities on the Estate - the nearest banks are in Broadway (HSBC and Lloyds, both with cash dispensers) and Chipping Camden (HSBC, with cash dispenser and Lloyds). We are unable to take certain debit and credit cards. Please ask at CCC Reception for details.

Catering

If you have special dietary requirements, please ensure that CCC Reception is aware.

The Web

You can view the Cotswold Conference Centre on the web at www.cotswoldconferencecentre.com



How to Find Us

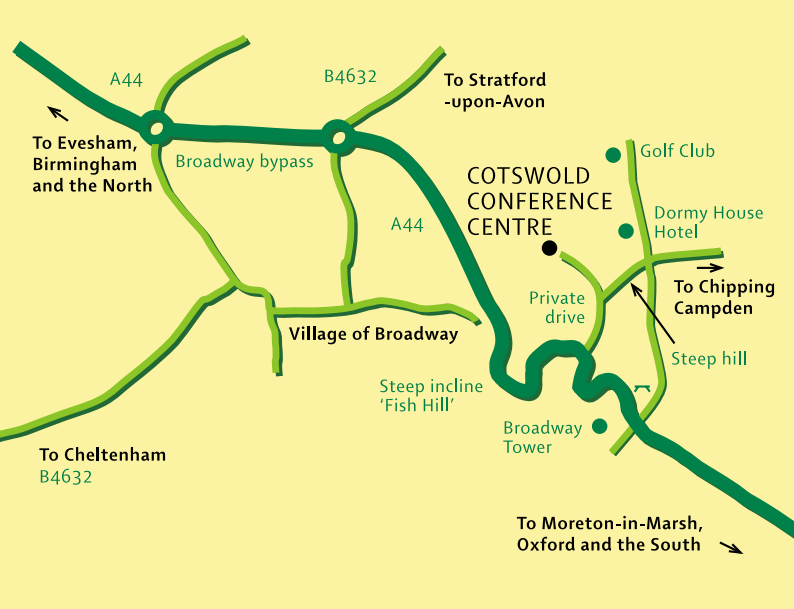
What To Do Upon Arrival

Facilities Available

Cotswold Conference Centre Ltd
Farncombe House, Broadway
Worcestershire WR12 7LJ
Tel: 01386 858000
Fax: 01386 854360
Email: reception@cotswoldconferencecentre.com
www.cotswoldconferencecentre.com



Cotswold Conference Centre



DIRECTIONS

From the North: Approach the Cotswold Conference Centre from the A44 via the Broadway bypass (head for Broadway Tower). The entrance is signposted on the left between the two stone pillars half way up Fish Hill.

From the South: Approximately 6 miles from Moreton-in-Marsh on the A44, turn at the picnic area signposted right to Saintbury. After approx 1/2 mile on a right hand bend, take the left turn and then immediately left again signposted 'Broadway - unsuitable for heavy vehicles'. This is a steep narrow road. The entrance to Farncombe House is 100 yds on the right where the trees end. In wintery weather, we suggest you drive down to the first roundabout on the Broadway bypass and approach as from the north.

By Rail: London Paddington to Hereford line. Nearest stations are Moreton-in-Marsh or Evesham. Both railway stations are approximately 7 miles away.



- 1 Security Reception
- 2 Picton House
- 3 Springfield House
- 4 Brook House
- 5 Smallbrook
- 6 Centre Reception
- 7 Bar / Games Room / Gymnasium
- 8 Dining Room
- 9 Dales Croft
- 10 Foxhill Cottages
- 11 Helicopter Pad